

## **CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD**

Minutes of a meeting of the Conwy and Denbighshire Public Services Board held in Council Chamber, Russell House, Rhyl on Monday, 25 March 2019 at 1.30 pm.

### **PRESENT**

Iwan Davies (substitute Chair in Bethan Jones' absence)  
Councillor Gareth Jones – Conwy County Borough Council  
Judith Greenhalgh – Denbighshire County Council  
Councillor Hugh Evans – Denbighshire County Council  
Gary Doherty – Betsi Cadwaladr University Health Board  
Teresa Owen – Betsi Cadwaladr University Health Board (Public Health Wales representative)  
Siân Williams – Natural Resources Wales  
Wendy Jones – Community and Voluntary Support Conwy  
Helen Wilkinson – Denbighshire Voluntary Services Council  
Superintendent Neil Harrison – North Wales Police  
Sioned Rees – Welsh Government representative  
Sam Owen (substitute for Marina Owen – National Probation Service)  
Helen MacArthur – North Wales Fire and Rescue Service

### **ALSO PRESENT**

Nicola Kneale – Strategic Planning Manager (Denbighshire CC)  
Fran Lewis – Corporate Performance and Improvement Manager (Conwy CBC)  
Hannah Edwards – PSB Development Officer (Conwy CBC)  
Angela Loftus – Planning and Public Protection Manager (Denbighshire CC)  
James Harland – Strategic Planning Policy Manager (Conwy CBC)  
Pippa Hardwick – Corporate Planning Manager (North Wales Fire and Rescue Service)  
Lyn Ockenden White – Business Support manager for Central (Betsi Cadwaladr University Health Board)  
Sharon Walker – Committee Administrator (Denbighshire CC)

### **1 APOLOGIES FOR ABSENCE**

Bethan Jones (Chair) – Betsi Cadwaladr University Health Board  
Simon Smith – North Wales Fire and Rescue Service  
Marina Owen – National Probation Service

### **2 MINUTES OF THE LAST MEETING**

The minutes of the Conwy and Denbighshire Public Services Board held on 12 December 2018 were submitted for approval.

Helen Wilkinson (Denbighshire Voluntary Services Council (DVSC)) stated that Debbie Neale had attended the Board meeting on her behalf. She clarified that DVSC were leading on the Dementia training within Denbighshire and not Conwy.

She confirmed she would pick up minor inaccuracies with the PSB Development Officer following the meeting.

**RESOLVED** that, subject to the above, the minutes of the Conwy and Denbighshire Public Services Board meeting held on 12 December 2018 be approved as a correct record.

### **3 MATTERS ARISING**

#### **Update on PSB Joint Scrutiny Arrangements:**

It was confirmed a Conwy and Denbighshire Joint PSB Scrutiny had been established. A training session had taken place in February 2019.

The Scrutiny Committee membership would contain 8 elected members from Conwy and 8 from Denbighshire. The first meeting was to take place on 21 May 2019 and Councillors had requested that the Chair of PSB attend the meeting.

### **4 CHAIR AND VICE CHAIR NOMINATIONS**

The Chair introduced the Chair and Vice Chair nominations.

He stated that neither the current Chair or himself as Vice Chair intended to carry on in the roles. He therefore sought nominations for both Chair and Vice Chair to the Board.

It was proposed and seconded for Sian Williams of Natural Resources Wales to become Chair. Sian accepted the role but suggested a further NRW representative be appointed to the Board during her term as Chair.

It was proposed and seconded for Judith Greenhalgh, Chief Executive of Denbighshire County Council to become Vice Chair.

In relation to attending the inaugural joint scrutiny committee meeting, members agreed it would be beneficial for the new Chair and Vice Chair to attend, support by the current Chair and Vice Chair (if diaries permit).

**RESOLVED** that:

- (i) Sian Williams of Natural Resources Wales become Chair of the Public Services Board from June 2019 onwards
- (ii) Judith Greenhalgh of Denbighshire County Council become Vice Chair of the Public Services Board from June 2019 onwards.

**At this juncture, there was a change in the order of Agenda Items.**

### **5 CONWY & DENBIGHSHIRE PSB DRAFT ANNUAL REPORT 2018/2019**

The Corporate Performance and Improvement Manager (CCBC), Fran Lewis, introduced the draft annual report (previously circulated).

The report was produced to give a brief overview of what had been achieved since the PSB well-being plan had been published in April 2018. It was essential to ensure that the PSB were accountable to the public and could reflect on where they were making a difference in line with the five ways of working, together with outlining the future direction.

It was explained that the draft annual report would be presented to the joint Scrutiny Committee in May prior to being re-presented at the June PSB for final approval.

General discussion took place and the following points were raised:

- Membership of the Board was considered as part of the work moving forward. It was suggested representatives from Snowdonia National Park may be invited to join the Board, as well as representatives from housing and regeneration. It was stated that if a representative from the National Park were to be invited then also a representative from the AONB should be included. The Board were informed that Town and Community Councils have also requested to have a representative on the Board. Concerns were raised that the membership could become too large for the Board to have an effective delivery model. Members agreed to formally review membership at the next meeting.
- The swapping of lead roles for the priority areas - some members felt it would be an appropriate time for Board members who were experts in their field to now deliver the appropriate priority. Agreed that NRW will lead on the environment priority and Public Health Wales / Betsi Cadwaladr University Health Board to lead on the mental well-being priority. Community empowerment priority to remain with Denbighshire County Council and supported by DVSC and CVSC.
- It was stated that being an open Board for the public had not come through strongly enough within the report.
- It was suggested that direction for the next 12 months be included within the report.
- Helen Wilkinson (DVSC) requested to edit the dementia element of the community resilience priority.
- In relation to the homelessness element of the community resilience priority, the Board requested that further information on the situation in Conwy and Denbighshire be provided at a future meeting.
- Remove reference to the Future Generation Commissioners priorities.
- To ensure the report outlined the difference the Board was making, it was suggested that a diagram be included to show where the pathway was leading and what we wanted to achieve (if possible for this round of reporting).

At this juncture, Sian Williams (NRW) informed members that a regional approach to Climate Change is being pursued. This approach will be useful to learn from each other and to ensure work was not duplicated. Through this approach there will also be an opportunity to make comparisons with other PSBs. She confirmed she would bring back plans, ideas and information on the work currently being

carried out in Gwynedd and Anglesey PSB on climate change to a future Board meeting.

The Chair confirmed the requested changes would be made to the draft annual report and the amended version would be circulated to Board Members for their comment. Owing to timescales, a deadline would be set for any Board amendments, prior to the report being submitted to Scrutiny Committees.

**RESOLVED** that

- (i) the Conwy & Denbighshire PSB Draft Annual Report 2018/2019 be amended prior to circulation to Board Members and submission to Scrutiny.
- (ii) membership is reviewed formally at the next meeting.
- (iii) NRW will lead on the environment resilience priority and Public Health Wales / Betsi Cadwaladr University Health Board will lead on the mental well-being priority.
- (iii) an update on homelessness be provided at a future meeting.

**6 BETSI CADWALADR UNIVERSITY HEALTH BOARD 3 YEAR PLAN 2019/22**

The Chief Executive, Betsi Cadwaladr University Health Board (BCUHB), Gary Doherty, introduced the report (previously circulated) for the three year plan for 2019/2022, which was a work in progress document.

The report explained the way BCUHB worked and what the key priorities were. The three priority areas were:

- Improving Health and Reducing Health Inequalities
- Care closer to Home, and
- Excellent Hospital Care

The Chief Executive stated that some key areas were in need of improvement. For example the IT system would require a standard version across all three acute sites. Outpatients department required additional work to ensure it ran more efficiently. Focussing on the first 1000 days of life was a pathway to new model of care. Changes in mental health and to assure community wellbeing rather than waiting until in crisis.

He explained further that the Regional Leaders Board had been looking at public health together with education to make a difference.

The carbon footprint of BCUHB would also be included within the three year plan through various avenues. The three year plan was to be presented to the Health Board within the week and feedback from that Board meeting could be presented at a future PSB meeting. It was requested that three year plan update be linked in to the three priorities of the PSB.

The Chief Executive of BCUHB agreed to this.

**RESOLVED** that the BCUHB Three Year Plan 2019/2022 be noted and an update be presented at a future PSB meeting.

## **7 LOCAL DEVELOPMENT PLAN FOR CONWY AND DENBIGHSHIRE**

The Strategic Planning Policy Manager (CCBC), James Harland and the Strategic Planning & Housing Manager (DCC), Angela Loftus gave a verbal presentation on the respective Local Development Plans and response to the consultations.

James Harland (CCBC) – explained it was a 3½ year process. There was a joint protocol between CCBC and DCC. A six week engagement had taken place and the three key elements which had been taken into account were as follows:

- (i) Growth Deal
- (ii) Affordable Housing requirement, and
- (iii) Capacity.

Infrastructure was key. Negotiations were taking place with service providers and meetings were also taking place with education and health.

Planning to take it through Conwy's democracy in June / July.

Angela Loftus (DCC) – confirmed engagement with CCBC had taken place. The timetable for DCC was similar to CCBC. Similar issues had been encountered. Looking at settlements within the county and what services were in place. Focussing on meeting local needs and undertaking wellbeing impact assessments. Also undertaking health impact assessments which will be part of the consultation. There was a high level of need for affordable housing, but it was unlikely that need would be met. It was important to maximise affordable housing.

A major challenge was how to keep young people within the region. It was requested that affordable housing be kept on the agenda. It was confirmed that from a viability point of view, both CCBC and DCC were working together to assist RSL's (Registered Social Landlords).

**RESOLVED** that the update from James Harland and Angela Loftus be noted.

## **8 NORTH WALES PSB SUPPORT GRANT**

The Strategic Planning & Performance Manager (DCC) introduced the report (previously circulated) to inform the Board about the Welsh Government (WG) grant available to the North Wales region in 2019/2020 and how the fund had been allocated across the four criteria set out within the appendix to the report.

The funding had been made available to support Public Services Boards to meet their commitments in relation to the Well-being of Future Generations (Wales) Act 2015. It was specifically to assist with the development of well-being plans, and the ongoing development and maintenance of assessments of local well-being.

**RESOLVED** that:

- (i) PSB members note the report and support the 2019/2020 funding application.
- (ii) Regular updates on grant expenditure are provided to the Board.

## **9 CONWY & DENBIGHSHIRE VOLUNTARY SERVICES COUNCIL**

The Chief Executive of Denbighshire Voluntary Services Council, Helen Wilkinson, and the Chief Officer, Community and Voluntary Support Conwy, Wendy Jones gave a verbal report on what support PSB could offer to the third sector.

Both voluntary sectors had previously given presentations to the PSB. The presentations had raised awareness of the work involved but it was agreed to re-circulate the presentations to all members.

The voluntary sectors were funded by Welsh Government and payments from various partners. They encouraged members to consider their sectors for co-production work. CVSC planned training delivery on data protection and safeguarding. It was also confirmed that co-production workshops were to take place the following week.

**RESOLVED** that the PSB note the contents of the verbal report and the two presentations be re-circulated to all members for information.

## **10 LOCAL GOVERNMENT SERVICES TO RURAL COMMUNITIES (WALES AUDIT OFFICE REVIEW)**

The Corporate Performance and Improvement Manager (CCBC) introduced the report (previously circulated).

The review assessed how local government directly provided services to rural communities and how councils worked with others.

Based on the findings of the audit, the Auditor General had concluded that councils were not yet finding sustainable ways to help rural communities overcome the challenges faced and there was a need for them to think and act differently.

Part of the report reviewed how councils and their partners planned to support and sustain their rural communities in the future through the work of PSBs.

The WAO recommendations for PSBs were as follows:

WAO recommend that PSB public services partners responded more effectively to the challenges faced by rural communities by:

- Assessing the strengths and weaknesses of their different rural communities using the Welsh Governments Rural Proofing Tool and identify and agree the local and strategic actions needed to support community sustainability; and
- Ensuring the Local Well-Being Plan sets out a more optimistic and ambitious vision for “place” with joint priorities co-produced by partners and with citizens to address agreed changes.

PSB needed to look at the WG Rural Proofing Tool which could be applied to any decision. It was agreed that the rural proofing tool be applied to the three priorities.

It was agreed that work was taking place but there was a resource shortfall to address issues in the rural area.

Views were expressed that the report was thought to be premature and a lot of work would be taking place in this area in the future. In response to the recommendations, it was suggested referencing the work taking place with the LDPs, the North Wales Growth Bid and the Rural Development Plan programmes operating in Conwy and Denbighshire.

It was agreed to draft a response to the recommendations including reference to the above areas of work.

**RESOLVED** that:

- (i) the report be noted and a response be drawn up to the recommendations.
- (ii) the rural proofing tool be applied to the three priority areas.

## **11 FORWARD WORK PROGRAMME**

The PSBs Forward Work Programme (FWP) (previously circulated) was presented for consideration. Members confirmed the agenda and reports due at the next PSB meeting in June 2019 as follows:

- Approval of the 2018/2019 PSB annual report
- North Wales Growth Bid Update
- Regional approach to climate change report
- First 1000 Days update
- DVSC – Dementia Friendly project
- Future Scenario Planning
- Update on Flexible Funding Programme
- Work on the PSB Priorities
- **Exempt Item** – Development of PSB risk register and leadership challenges discussion.

**RESOLVED** that, the work programme be approved.

**The meeting concluded at 3.45 p.m.**